

ORDER FOR SUPPLIES OR SERVICES						PAGE 1 OF 2 PAGES	
IMPORTANT: Mark all packages and papers with contract and/or order numbers.							
1. DATE OF ORDER 08/08/08		2. CONTRACT NO. (if any) EP-W-07-071		6. SHIP TO:			
3. ORDER NO. 0007		4. REQUISITION/REFERENCE NO. PR-HQ-08-13083		a. NAME OF CONSIGNEE WILLIAM N. IRVING, TOPO			
5. ISSUING OFFICE (Address correspondence to) U.S. Environmental Protection Agency 6207J				b. STREET ADDRESS 1200 PENNSYLVANIA AVE, NW 6207J		c. CITY WASHINGTON	
7. TO:				d. STATE DC		e. ZIP CODE 20460	
a. NAME OF CONTRACTOR PERRIN QUARLES ASSOCIATES, INC.				8. TYPE OF ORDER			
b. COMPANY NAME				<input type="checkbox"/> a. PURCHASE REFERENCE YOUR:		<input checked="" type="checkbox"/> b. TASK — Except for billing instructions on the reverse, this task order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract.	
c. STREET ADDRESS 675 PETER JEFFERSON PKWY, SUITE 200				Please furnish the following on the terms and conditions specified on both sides of this order and on the attached sheet. If any, including delivery as indicated.			
d. CITY Charlottesville		e. STATE VA		f. ZIP CODE 22911			
9. ACCOUNTING AND APPROPRIATION DATA See Attached				10. REQUISITIONING OFFICE Same as Block 6			
11. BUSINESS CLASSIFICATION (Check appropriate box(es))							
<input checked="" type="checkbox"/> a. SMALL		<input type="checkbox"/> b. OTHER THAN SMALL		<input type="checkbox"/> c. DISADVANTAGED		<input type="checkbox"/> d. WOMEN OWNED	
12. F.O.B. POINT Same as Block 6		14. GOVERNMENT B/L NO.		15. DELIVER TO F.O.B. POINT ON OR BEFORE (Date)		16. DISCOUNT TERMS N/A	
13. PLACE OF		a. INSPECTION Same as Block 6		b. ACCEPTANCE Same as Block 6			
17. SCHEDULE (See reverse for Rejections)							
ITEM NO. (a)	SUPPLIES OR SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)	
	"Support for Greenhouse Gas Data System Design and Greenhouse Gas Dialogue" is awarded at \$99,998 with a level of effort of 900 hours thru 30 November 2009, contingent upon the exercising of option period II						
18. SHIPPING POINT		19. GROSS SHIPPING WEIGHT		20. INVOICE NO.		17(h). TOT. (Cont. pages)	
21. MAIL INVOICE TO:							
a. NAME U.S. Environmental Protection Agency							
b. STREET ADDRESS (or P.O. Box) RTP-Finance Center (D143-02) 109 T.W. Alexander Drive							
c. CITY Durham		d. STATE NC		e. ZIP CODE 27711		17(i). GRAND TOTAL \$91,998.00	
22. UNITED STATES OF AMERICA BY (Signature)				23. NAME (Typed) FAYE SAS			
				TITLE: CONTRACTING/ORDERING OFFICER			

Support for Greenhouse Gas Data System Design and Greenhouse Gas Dialogue

Contract: EP-W-07-071, Task Order: 0007

Lead PR Number: PR-HQ-08-13083

Summary Information

Title: Support for Greenhouse Gas Data System Design and
Greenhouse Gas Dialogue
Period of Performance: From: 08/08/08
To: 11/30/08
Award Date:
Total Funding: \$91,998.00

Accounting/Appropriation Data

POP	DCN	BFYS	Appr. #	Org	Program Element	Site/ Project	Cost Org	Obj Class	Amount	P / C
Opt 1	FC8339	08	B	58F7	105A46C03	00000000		2505	\$80,000.00	C
Opt 1	FC8347	08	B	58F7	105A46C	00000000		2505	\$11,998.00	P

Funding Breakout

Acct. Info	Funding Category	Amount
FY2008 - FC8339	Cost Ceiling	\$80,000.00
Total:		\$80,000.00
FY2008 - FC8347	Cost Ceiling	\$11,998.00
Total:		\$11,998.00

Procurement Management Roles

TASK ORDER PROJECT OFFICER:

U.S. E.P.A.
Attn: WILLIAM N. IRVING
1200 PENNSYLVANIA AVE, NW
WASHINGTON, DC 20460

Mail Code: 6207J
Phone Number: 202-343-9065
Fax Number: 202-343-2359
E-Mail Address: irving.bill@epa.gov

ALTERNATE TASK ORDER PROJECT OFFICER:

U.S. E.P.A.
Attn: PETER KOKOPELI
1200 PENNSYLVANIA AVE, NW
WASHINGTON, DC 20460

Mail Code: 6207J
Phone Number: 202-343-9085
Fax Number: 202-343-2347
E-Mail Address: kokopeli.peter@epa.gov

Task Order Totals

Category	POP	Amount
Cost Ceiling	Option 1	\$91,998.00

DRAFT

STATEMENT OF WORK

Title: Support for Greenhouse Gas Data System Design and Greenhouse Gas Dialogue

Contractor and Contract #: EP-W-07-071

Task Order #: TBD

Estimated Level of Effort: 900 Hours

EPA Key Personnel: Bill Irving, Leif Hockstad,
Peter Kokopeli, Jeremy Schreifels

Task Order Project Officer (TOPO): Bill Irving
U.S. Environmental Protection Agency
1200 Pennsylvania Ave, NW (6207J)
Washington, DC 20460
Phone: 202 343-9065
Fax: 202 343-2359
Email: Irving.Bill@epa.gov

Alternate TOPO: Peter Kokopeli
U.S. Environmental Protection Agency
1200 Pennsylvania Ave, NW (6207J)
Washington, DC 20460
Phone: 202 343-9085
Fax: 202 343-2359
Email: Kokopeli.Peter@epa.gov

Contracting Officer: Faye Sas
U.S. Environmental Protection Agency
1200 Pennsylvania Avenue, NW (3803R)
Washington DC 20460
Phone: (202) 564-2669
Fax: (202) 565-2554
E-mail: Sas.Faye@epa.gov

I. BACKGROUND

The Program Integration Branch (PIB) of the Climate Change Division (CCD) of the Office of Atmospheric Programs (OAP) is responsible for a variety of analytical activities relevant to greenhouse gases. These activities include, among others, development of the *Inventory of U.S. Greenhouse Gas Emissions and Sinks*, analysis of proposed legislation, and provision of sound technical analysis on both quick-turn around and longer-term economic and policy issues.

The purpose of this Task Order is to support the TOPO in planning for a future greenhouse gas data management system for facility-level data, and to support a dialogue with stakeholders to discuss how facility-level greenhouse gas information can inform future climate policy. The development of a management system for facility-level data will take place in the context of EPA's broader effort to publish a mandatory greenhouse gas (GHG) reporting rule.

Specifically, the purpose of this Task Order is to make an initial evaluation of design considerations in the development of a new data system for reporting of greenhouse gas emissions. The rule supporting this system will not be finalized until mid-2009 or later; the purpose of this task is to identify options, challenges and costs so as to guide and expedite future development. The EPA will provide draft functional requirements and rule language. This task does not include any software or schema development. In addition, this Task Order will support EPA in gaining more information from stakeholders in the possible uses of facility-level data in the development of future climate change policies, such as greenhouse gas intensity reductions from economic sectors, market mechanisms, or voluntary programs. It is anticipated that stakeholder input will assist EPA in the design of the eventual data management system. Although the Contractor is expected to work closely with EPA personnel in collecting information, the results presented in deliverables must be based on the Contractor's independent conclusions.

II. TASKS AND DELIVERABLES

Task 1: Project Management

The Contractor shall provide project management under this Task, and shall submit a Monthly Status Report to EPA's Task Order Project Officer (TOPO) and Contracting Officer (CO) in accordance with the Project Reporting section below. During the Period of Performance, the Contractor shall immediately inform the TOPO and CO by telephone and/or email of any problems that may impede performance along with any corrective actions needed by the EPA or the Contractor to solve the problem.

Under this Task, the Contractor shall also participate in a kick-off call to discuss the goals and strategy for completing the deliverables.

Deliverables and Schedule under Task 1:

Deliverable	Due Date
Attend Kick-off Meeting	Within 2 weeks of award of Task Order
Monthly Status Report	By 10th business day each month

Task 2. Greenhouse Gas Data System Design**Task 2a. Data Systems Alternatives**

The contractor shall prepare a document that compares alternative solutions for the data system. In comparing alternative solutions, the contractor shall

- Consider EPA, federal, enterprise, industry and international standards that the system must comply with or may adopt; application usability and interface design; application deployment and maintenance; performance, reliability and security;
- Examine desktop and web-based options; use tools such as TRI-ME, CRAVe, TCR and SEIT to inform the process where applicable; and
- Examine draft rule language for calculation methodologies and formulas, develop a normalized list of formulas that may be used to calculate emissions by the data system, and append relevant factors, definitions and references to authority (WRI, IPCC, etc.).

Deliverables and Schedule under Task 2a:

Deliverable	Due Date
Draft Data Systems Alternatives	120 days after technical direction from TOPO
Final Data Systems Alternatives	Within 7 days of receiving comments from EPA TOPO

Task 2b. Cost Estimates for System Alternatives

The contractor shall provide cost and time estimate ranges where possible for each solution including software development, COTS, hardware (server and hosting) setup and maintenance.

Deliverables and Schedule under Task 2b

Deliverable	Due Date
Draft System Cost Estimates	120 days after technical direction from

Final System Cost Estimates

TOPO

Within 7 days of receiving comments
from EPA TOPO**Task 2c. Approval Process Map**

The contractor shall map the process and timeline for schema and application design, development, testing and deployment approvals. Examples of possible approvals include CROMERR, Technical Review Group, NTG, AAC, NCC (server) and 508 compliance. Assume that the system will fall under CPIC as well.

Deliverables and Schedule under Task 2c:

Deliverable	Due Date
Draft Approval Process Map	120 days after technical direction from TOPO
Final Approval Process Map	Within 7 days of receiving comments from EPA TOPO

Task 2d. Data Publishing Alternatives

The contractor shall evaluate alternatives for making emissions data available to the public in an electronic format with focus on current EPA systems such as Data & Maps and Envirofacts.

Deliverables and Schedule under Task 2d:

Deliverable	Due Date
Draft Data Publishing Alternatives	120 days after technical direction from TOPO
Draft Data Publishing Alternatives	Within 7 days of receiving comments from EPA TOPO

TASK 3: Facilitate Greenhouse Gas Dialogue Meetings**Task 3a. Prepare for the meetings**

The focus of this task is to assure the success of a two-day dialogue meeting. The dialogue will convene a variety of stakeholders to discuss relevant topics in greenhouse gas mitigation, including how facility-level greenhouse gas data can contribute to designing mitigation policies. The contractor shall be responsible for the overall management of the project. The contractor shall work with the participants and the sponsors to draft the agenda for the meeting. The contractor shall work with the EPA

Contract Officer's Representative (COR) to finalize the agenda, schedule the meeting, reserve facilities, and select presenters.

Deliverables and Schedule under Task 3a:

Deliverable	Due Date
Proposed topics and date	30 days after technical direction from the TOPO.

Task 3b. Hold the meeting

The contractor shall convene and facilitate a dialogue meeting within the next six months. The dialogue meeting will be a 1-2 day event and will be "off the record." The contractor shall arrange for meeting space with such presentation aids as desired by the presenters, and logistics as necessary. The tone of the meeting will promote brainstorming, open communication, and the frank exchange of views. The meetings will consist of approximately thirty five individuals, representing a variety of stakeholders.

Deliverables and Schedule under Task 3b:

Deliverable	Due Date
Convene Dialogue Meeting	Date to be determined in consultation with TOPO

Task 3c. Summarize and Disseminate the Results of the Dialogue Meetings

The contractor shall prepare a summary of the discussions and key points to be distributed to all participants through electronic mail. Remarks shall not be attributed to specific individuals, but shall be synthesized into a document that can serve as the basis for future discussions.

Deliverables and Schedule under Task 3c:

Deliverable	Due Date
Draft Summary of dialogue discussions	Draft due within one week of conclusion of dialogue meeting
Final Summary of dialogue discussions	Final due within 2 weeks of receipt of comments from TOPO

Task 4. Quick turn-around

The Contractor shall provide expert support to the TOPO and respond to requests for technical memos, technical briefings, and specific analyses related to the development of greenhouse gas data system design, often needed on a quick turn-around basis. This task has been provided in recognition of the need to anticipate additional complexities related to assessing existing systems and charting out a process for developing and approving a new system.

Deliverables and Schedule under Task 4:

Deliverable	Due Date
No work should be undertaken or travel initiated under this Task until receipt of a TD from the TOPO.	Due dates for any deliverables will be outlined in the TD.

III. PROJECT REPORTING

Monthly Status Report

The Contractor shall provide monthly status reports that shall include, at a minimum, the following information for each of the above tasks and a summary of all tasks:

- Activities of the past month – a summary of the actions taken and progress made on all outstanding tasks for the past month.
- Activities of the next month – a review of the work planned to be done to meet task requirements.
- Problems/Issues – a discussion of problems or difficulties either anticipated or encountered.
- Hours – as applicable, total hours expended during the month, and cumulative total to date. Hours expended must be identified by individual and labor category.
- Funds – as applicable, total funds expended during the month, cumulative total to date, outstanding commitments, and percentage of approved funds spent to date.

Distribution of Deliverables

All deliverables including status reports between the Contractor and the Government shall be delivered as:

- One copy in paper or electronic format to the EPA TOPO and EPA Contracting Officer.
- The Contractor shall deliver all draft, and final reports, briefing materials and minutes, data sets, etc. in hard copy or electronic format (HTML, Visio, Microsoft Word, Acrobat, Excel, etc. as appropriate) via a delivery service or electronic mail.
- The Contractor shall submit a Letter of Transmittal with each deliverable, unless otherwise noted, which includes, at a minimum, the task/deliverable identified,

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type (draft or final), due date, submission date, deliverable name, and name of EPA TOPO.

The EPA TOPO will review deliverables for technical content, completeness, and grammar. Final acceptance of all deliverables will be performed by the EPA TOPO or other individual(s) designated as subject matter technical expert(s) by the EPA TOPO.

IV. PERIOD OF PERFORMANCE

The period of performance is from ASAP through November 30, 2009.

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		1. CONTRACT ID CODE	PAGE OF PAGES 1 2
2. AMENDMENT/MODIFICATION NO. 0001	3. EFFECTIVE DATE See Block 16C	4. REQUISITION/PURCHASE REQ. NO.	5. PROJECT NO. (If applicable)
6. ISSUED BY U.S. Environmental Protection Agency Administrative Contract Service Center (3803R) 1200 Pennsylvania Avenue, N.W. Washington, DC 20460	CODE	7. ADMINISTERED BY (If other than Item 6)	CODE
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) PERRIN QUARLES ASSOCIATES, INC. 675 PETER JEFFERSON PKWY, SUITE 200 Charlottesville, VA 22911		<input checked="" type="checkbox"/>	9A. AMENDMENT OF SOLICITATION NO. 9B. DATED (SEE ITEM 11)
		<input checked="" type="checkbox"/>	10A. MODIFICATION OF CONTRACT/ORDER NO. EP-W-07-071 TO# 7 10B. DATED (SEE ITEM 12) 08/08/08
CODE FACILITY CODE			

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended, ☐ is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:
(a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. **FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER.** If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

N/A

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

<input checked="" type="checkbox"/>	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A
<input checked="" type="checkbox"/>	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor ☒ is not, ☐ is required to sign this document and return _____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

The purpose of this modification is to delegate the role of Task Order Project Officer from Bill Irving, to Kong Chiu. All other terms and conditions remain unchanged.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)	
		FAYE SAS	
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA	16C. DATE SIGNED
(Signature of person authorized to sign)		<i>Faye Sas</i> (Signature of Contracting Officer)	19 Sept 08

NSN 7540-01-152-8070
PREVIOUS EDITION UNUSABLE

30-105

STANDARD FORM 30 (REV 10-83)
Prescribed by GSA
FAR (48 CFR) 52.243

(F)

Support for Greenhouse Gas Data System Design and Greenhouse Gas Dialogue

Contract: EP-W-07-071, Task Order: 0007, Mod: 0001

Summary Information

Title: Support for Greenhouse Gas Data System Design and
Greenhouse Gas Dialogue
Period of Performance: From: 08/08/08
To: 11/30/08
Award Date: 08/08/08
Total Funding: \$91,998.00

Funding Breakout

Acct.Info	Funding Category	Amount
FY2008 - FC8339	Cost Ceiling	\$80,000.00
	Total:	\$80,000.00
FY2008 - FC8347	Cost Ceiling	\$11,998.00
	Total:	\$11,998.00

[M] - Modified
[A] - Added

Procurement Management Roles

The following item(s) have been modified:

TASK ORDER PROJECT OFFICER:

U.S. E.P.A.
Attn: WILLIAM N. IRVING
1200 PENNSYLVANIA AVE, NW
WASHINGTON, DC 20460

Date Role Ended: 09/19/08

Mail Code: 6207J
Phone Number: 202-343-9065
Fax Number: 202-343-2359
E-Mail Address: irving.bill@epa.gov

The following item(s) have been added:

TASK ORDER PROJECT OFFICER:

U.S. E.P.A.
Attn: KONG S. CHIU
1200 PENNSYLVANIA AVE, NW
WASHINGTON, DC 20460

Mail Code: 6207J
Phone Number: (202) 343-9309
Fax Number: (202) 343-2202
E-Mail Address: chiu.kong@epa.gov

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. CONTRACT ID CODE		PAGE OF PAGES 1 2	
2. AMENDMENT/MODIFICATION NO. 0002		3. EFFECTIVE DATE See Block 16C		4. REQUISITION/PURCHASE REQ. NO.		5. PROJECT NO. (if applicable)
6. ISSUED BY U.S. Environmental Protection Agency Administrative Contract Service Center (3803R) 1200 Pennsylvania Avenue, N.W. Washington, DC 20460		CODE		7. ADMINISTERED BY (if other than Item 6)		CODE
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) PERRIN QUARLES ASSOCIATES, INC. 652 PETER JEFFERSON PKWY, SUITE 300 Charlottesville, VA 22911				(✓)		9A. AMENDMENT OF SOLICITATION NO.
						9B. DATED (SEE ITEM 11)
				✓		10A. MODIFICATION OF CONTRACT/ORDER NO. EP-W-07-071 TO# 7
						10B. DATED (SEE ITEM 13) 08/08/08
CODE FACILITY CODE						
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS						
<input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended. <input type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.						
12. ACCOUNTING AND APPROPRIATION DATA (if required) N/A						
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.						
(✓)		A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A				
X		B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation data, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).				
		C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:				
		D. OTHER (Specify type of modification and authority)				
E. IMPORTANT: Contractor <input checked="" type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.						
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by USCF section headings, including solicitation/contract subject matter where feasible.) The purpose of this modification is to issue a no-cost extension to the period of performance for this task order to 30 November 2009 and to authorize the use of the Senior Database Administrator labor category in the performance of this task order. All other terms and conditions remain unchanged.						
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.						
15A. NAME AND TITLE OF SIGNER (Type or print)				16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)		
				FAYE SAS		
15B. CONTRACTOR/OFFEROR		15C. DATE SIGNED		16B. UNITED STATES OF AMERICA		16C. DATE SIGNED
<i>(Signature of person authorized to sign)</i>				<i>(Signature of Contracting Officer)</i>		05 NOV 08

NSN 7540-01-152-8070
PREVIOUS EDITION UNUSABLE

30-105

STANDARD FORM 30 (REV 10-83)
Prescribed by GSA
FAR (48 CFR) 52.243

(F)

Support for Greenhouse Gas Data System Design and Greenhouse Gas Dialogue

Contract: EP-W-07-071, Task Order: 0007, Mod: 0002

Summary Information

Title: Support for Greenhouse Gas Data System Design and
Greenhouse Gas Dialogue
Period of Performance: From: 08/08/08
To: 11/30/09
Award Date: 08/08/08
Total Funding: \$91,998.00

Funding Breakout

Acct.Info	Funding Category	Amount
FY2008 - FC8339	Cost Ceiling	\$80,000.00
Total:		\$80,000.00
FY2008 - FC8347	Cost Ceiling	\$11,998.00
Total:		\$11,998.00

[M] - Modified
[A] - Added

TO Classification

The following changes have occurred:

The Anticipated Expiration Date has changed from 11/30/08 to 11/30/09. This change is subject to the availability of funds.

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		1. CONTRACT ID CODE	PAGE OF PAGES 1 2
2. AMENDMENT/MODIFICATION NO. 0003	3. EFFECTIVE DATE See Block 16C	4. REQUISITION/PURCHASE REQ. NO.	5. PROJECT NO. (If applicable)
6. ISSUED BY U.S. Environmental Protection Agency Administrative Contract Service Center (3803R) 1200 Pennsylvania Avenue, N.W. Washington, DC 20460		7. ADMINISTERED BY (If other than item 6) CODE	
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) PERRIN QUARLES ASSOCIATES, INC. 652 PETER JEFFERSON PKWY, SUITE 300 Charlottesville, VA 22911		9A. AMENDMENT OF SOLICITATION NO. 9B. DATED (SEE ITEM 11) 10A. MODIFICATION OF CONTRACT/ORDER NO. EP-W-07-071 TO# 7 10B. DATED (SEE ITEM 13) 08/08/08	
CODE FACILITY CODE			

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☒ The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of offers ☐ is extended, ☐ is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

See the section, Accounting/Appropriation Data, in the attachment on Page 2.

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

<input checked="" type="checkbox"/>	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation data, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
<input checked="" type="checkbox"/>	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor ☒ is not, ☐ is required to sign this document and return _____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

The purpose of this modification is to de-obligate remaining funding in the amount of \$437.87, and to close out this task order.

Except as provided herein, all terms and conditions of the document referenced in item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) FAYE SAS	
15B. CONTRACTOR/OFFEROR (Signature of person authorized to sign)	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA (Signature of Contracting Officer)	16C. DATE SIGNED 05 APR 10

NSN 7540-01-152-8070

PREVIOUS EDITION UNUSABLE

38-105

STANDARD FORM 30 (REV 10-83)
Prescribed by GSA
FAR (48 CFR) 52.243

Support for Greenhouse Gas Data System Design and Greenhouse Gas Dialogue

Contract: EP-W-07-071, Task Order: 0007, Mod: 0003

Summary Information

Title: Support for Greenhouse Gas Data System Design and
Greenhouse Gas Dialogue
Period of Performance: From: 08/08/08
To: 11/30/09
Award Date: 08/08/08
Total Funding: \$91,560.13

Accounting/Appropriation Data

The following item(s) have been added:

POP	DCN	BFYS	Fund	Org	PRC	Site/ Project	Cost Org	Obj Class	Amount	P /
Opt 1	FC8339	08	B	58F7	105A46CQ3	00000000		2505	(\$437.87)	C

Funding Breakout

Acct.Info	Funding Category	Amount
FY2008 - FC8339 [M]	Cost Ceiling	\$79,562.13
Total:		\$79,562.13
FY2008 - FC8347 [M]	Cost Ceiling	\$11,998.00
Total:		\$11,998.00

[M] - Modified
[A] - Added

TO Totals

The following item(s) have been modified:

Category	POP	From	By	To
Cost Ceiling	Option 1	\$91,998.00	(\$437.87)	\$91,560.13

TO Classification

The following changes have occurred:

The Task Order Ceiling has changed from \$91,998.00 to \$91,560.13.